

Meeting Minutes of
Westfield Pickleball, Inc.
On May 12, 2022 at 6:30 p.m., via Zoom

“PICKLEBALL FOR ALL”

Meeting held by Zoom and began at 6:30 p.m.

In attendance: Scott LaBombard, Dave Flaherty, Joe Zazzaro, Marisa Castro, Dena Polverari, Betsy Graham, Shannon Small, Melissa Moriarty and Lynn Barszcz.

1. **Minutes** of April 14, 2022 **approved**.
2. **Treasury**. Treasurer reported submitted and approved. Note: PayPal funds not yet transferred.
3. **IRS tax form**. **IRS** filing due May 15, 2022. Shannon Small suggested the 990- N postcard could be used for filing. Treasurer to file.
4. **Board**. Discussion ensued regarding filling the two vacant seats due to resignation of Bernie Puza (4/18/2022) and Kate Davidson (4/21/2022). Lynn Barszcz made a **Motion** made that Dena Polverari’s term become a two year term as she had the next highest number of votes at October 2021 election. **Voted** unanimously that Dena Polverari’s term be two years.
Board **voted** to announce the two vacancies and if interested in board seat(s) to email Clerk no later than May 31, 2022. Scott LaBombard will post notices. Bernie Puza was Vice President and Vice President position will be addressed after two remaining seats are filled by Board.
5. **Open Play/league/various levels/clinic**.

Discussions ensued regarding open play/league/round robins. League has began and teams will be asked to submit scores timely and replay matches within a week of scheduled play and utilize subs when unavailable to play. Subcommittee had previously discussed different formats for summer time such as ladder league and will make recommendations for summer league play. Dave Flaherty made a **Motion** made to allow subcommittee to schedule “pop up” tournaments as Westfield Pickleball Inc., (“WPI”) functions. **Vote** was taken and Motion **denied**. Discussion ensued regarding round robins, leagues, tournaments and how insurance will or will not afford coverage. “Pop up” tournaments will not be a WPI function due to insurance requirements that participants be WPI members.
6. **Equipment**.
 - A. Windscreens. Discussed ensued about effectiveness of present windscreens. Park and Rec has authorized WPI to replace zip ties as needed.
 - B. Sign for Open play guidelines. Scott LaBombard will print out the guidelines for posting in shed.
 - C. Balls for open play. Motion made to order 100 balls for open plan. **Vote** taken to approve purchase. Marisa Castro will place order. Suggestion made to limit the number of balls put out each day of open play to monitor.
7. **Software**. Scott LaBombard made a **Motion** made to adopt Pickleball Den as official software for Westfield Pickleball Inc. Scott spoke of how it could be helpful for management and leagues. Dave Flaherty

spoke to expense associated to those not in league. Discussion ensued on possibility of increase in league fees to cover costs. **Vote taken, Motion denied at this time.** Software tabled until June 9th meeting.

8. **Dues.** Decision on dues for fiscal year 7/1/2022 to 6/30/2023 tabled until June 9th meeting. Treasurer was asked to provide Profit and Loss Statement with details on various income/expense relating to league, membership, etc. Clerk will inquire of USA Pickleball for cost of insurance for upcoming fiscal year.

9. **T-Shirts.** Marisa Castro and Shannon Small have chosen design. Order forms will be available on website for purchase.

10. **Bylaws.** At April 14, 2022 meeting it was voted that monthly meeting will be held on the second Thursday of each month. Dave Flaherty advised that it required a 2/3 vote of Board and that there were insufficient board members present at that meeting. Tabled until June 9th meeting.

11. **Suggestion Box.** No suggestions at this time.

12. **Newsletter.** Dena Polverari working on second edition of Newsletter and welcomes any suggestions by Board members.

13. **Old Courts.** Both Dave Flaherty and Joe Zazzaro have been in communication with Mayor McCabe and will continue to monitor the funding available for park and recreation use.

14. **Other business.**

A. Melissa Moriarty suggested importance of educating players of the AED machine and how to use. Melissa was asked to research best ways to educate all on its use.

B. Reminder that there is a charity run/walk on May 21, 2022 and Kev's Foundation is one of the charities Participating.

C. Kim Prough from South Hadley plans to visit Westfield Pickleball courts on the morning of Monday, May 16, 2022. Betsy Graham, Joe Zazzaro and Lynn Barszcz have agreed to meet her and answer questions regarding Westfield Pickleball Inc.

D. Discussion about clinics and need to grow sport.

15. **Next meeting. Thursday, June 9, 2022 at 6:30 p.m. Location to be determined.**

Meeting adjourned at 8:00 p.m.